



PRIVACY NOTICE

EB Lions AFC are committed to protecting and respecting your privacy. For any personal data you (or your parents or guardians) provide for the purposes of your membership, EB Lions AFC is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

This Privacy Notice explains:

- What personal data we collect
- Why we need your personal data
- Who we share your personal data with and why
- Protection of your personal data
- How long we hold your personal data
- Your rights regarding your personal data
- How to complain

WHAT PERSONAL DATA WE COLLECT

Personal data means any information about an individual from which that individual can be identified. We collect, use, store and transfer some personal data of our participants [and their parents or guardians], and other Club members.

You (or your parents or guardians) provide information about yourself when you register with the Club, and by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise.

The information you (or your parents or guardians) give us may include your name, date of birth, address, e-mail address, phone number, gender, and the contact details of a third party in the case of emergency. We may also ask for relevant health information, which is classed as special category personal data, for the purposes of your health, wellbeing, welfare and safeguarding. Where we hold this data it will be with the explicit consent of the participant or, if applicable, the participant's parent or guardian.

Where we need to collect personal data to fulfil Club responsibilities and you (or your parents or guardians) do not provide that data, we may not be able honour or administer your membership.

WHY WE NEED YOUR PERSONAL DATA

We will only use personal data for any purpose for which it has been specifically provided.

The reason we need participants' and members' personal data is to be able to run the football club and arrange matches; to administer memberships, and provide the membership services you are signing up to when you (or your parents or guardians) register with the club. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a participant or member to provide the services you are registering for.

We have set out below, in a table format, a description of all the ways we plan to use your personal data, and which of the legal bases we rely on to do so. We have also identified what our legitimate interests are where appropriate.



Purpose/ Processing Activity	Lawful Basis for processing under Article 6 of the GDPR.
processing membership forms and payments/ subs	Performance of a contract
organising matches	Performance of a contract
sending out match or Club information and updates	Performance of a contract
sharing data with coaches, managers or officials to run training sessions or enter events	Performance of a contract
sharing data with leagues we are in membership of, county associations and other competition providers for entry in events	Performance of a contract
sharing data with committee members to provide information about club activities, membership renewals or invitation to social events	The Club has a legitimate interest to maintain member and participant correspondence for club community purposes.
sharing data with third party service or facility providers	The Club has a legitimate interest to run the organisation efficiently and as it sees fit. Provision of some third party services is for the benefit of the Club, participants and its members.
sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority	The Club has a legitimate interest to run the organisation efficiently and as it sees fit. Application for funding is a purpose that benefits the Club, participants and its members.
publishing match and league results	Consent. We will only publish your personal data in a public domain, including images and names, if you (or your parents or guardians) have given your consent for us to do so. In the case of children under the age of 13 then only with written consent of parent/guardian
sending out marketing information such as newsletters and information about promotions and offers from sponsors	Consent. We will only send you direct marketing if you are an existing member, participant or other associated individual and you (or your parents or guardians) have not previously objected to this marketing, or, you (or your parents or guardians) have actively provided your consent.
To ensure we understand possible health risks	Consent. We will only process details on your medical history with your (or your parents or guardians) consent.



WHO WE SHARE YOUR PERSONAL DATA WITH AND WHY

When you become a member of the Club, if you are a coach or volunteer or if you are another participant your information may be (depending upon which league(s) your team plays in) entered onto the Whole Game System database, which is administered by the FA. We also pass your information to the County FA and to leagues to register participants and the team for matches, tournaments or other events, and for affiliation purposes.

We may share your personal data with selected third parties, suppliers and sub-contractors such as referees, coaches or match organisers. Third-party service providers will only process your personal data for specified purposes and in accordance with our instructions.

We may disclose your personal information to third parties to comply with a legal obligation; or to protect the rights, property, or safety of our participants, members or affiliates, or others.

The Club's data processing may require your personal data to be transferred outside of the UK. Where the Club does transfer your personal data overseas it is with the sufficient appropriate safeguards in place to ensure the security of that personal data.

PROTECTION OF YOUR PERSONAL DATA

We are committed to ensuring the confidentiality of the personal information that we hold. We have the appropriate security measures in place to prevent your personal data from being accidentally lost, altered, disclosed, used or accessed in an unauthorised way.

We continue to review our security controls and related policies and procedures to ensure that your personal information remains secure.

HOW LONG WE HOLD YOUR PERSONAL DATA

We keep personal data on our participants and members while they continue to be a participant or member or are otherwise actively involved with the Club. We will delete this data 6 years after a participant or member has left or otherwise ended their membership or affiliation, or sooner if specifically requested and we are able to do so. The personal data that is stored on Whole Game System is subject to their privacy policy so we advise you review that policy together with this notice. If you would like your personal data to be deleted from Whole Game System then please contact them.

YOUR RIGHTS REGARDING YOUR PERSONAL DATA

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you (or your parents or guardians) are not obliged to share your personal data with the Club. If you (or your parents or guardians) choose not to share your personal data with us we may not be able to register or administer your membership.

We may update this Privacy Notice from time to time, and will inform you (or your parents or guardians) to any changes in how we handle your personal data.

If you (or your parents or guardians) have any questions about this Privacy Notice, then please contact Stephen Anderson.



HOW TO COMPLAIN

If you are not happy with our response or believe we're not processing your personal data in accordance with the law, you can complain to our regulator:

Information Governance department
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113

www.ico.org.uk/concerns

CONSENT TO GATHER SPECIAL CATEGORY DATA

As detailed above, in some instances, it is necessary for us to collect more sensitive information (such as health information) which is called special category data. This is to allow us to ensure we are able to place your health first and gather any necessary information that may be required in the event of an accident or illness. This section is where we need to gather your consent to the collection and processing of this data. You can withdraw your consent at any time to us processing this data, however, this may mean that you can no longer access the service the information was gathered for.

Signature.....	By signing this box, you are giving consent for special category personal data to be collected, stored and shared with the appropriate services.	
Print name.....		
Date.....		Players name.....
Season.....		Team.....

ELECTRONIC MARKETING

We may want to send you relevant marketing electronically from time to time. If you **DO NOT** wish to receive electronic marketing, then please tick the box below to opt out.

<input type="checkbox"/>	I do not wish to receive electronic marketing of relevant marketing information
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